



# Parent Handbook Summer Camp 2012

Our Staff is very excited and looking forward to a wonderful camp. This handbook contains Silverlake Academy's policies and procedures, which are important to you and your child. By signing the following, you agree that you have received and read a copy of the Silverlake Academy Parent Handbook prepared by Silverlake, "The Family Place". You also agree to follow the policies, procedures, and practices placed before you within the Silverlake Academy Parent Handbook.

Name of Child \_\_\_\_\_ School \_\_\_\_\_

Name of Parent(s) \_\_\_\_\_ Start Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I am aware that an immunization record is required for my child to participate  
in any Silverlake Academy Program upon registration.      initial \_\_\_\_\_

# Silverlake Academy Handbook

Silverlake, The Family Place  
301 Kenton Lands Road  
Erlanger, KY 41018  
Phone: 859-426-7777 and Fax: 859-426-7701  
www.silverlakefamily.com

## Policies and Procedures

1. **Sign In and Sign Out:** All children, upon arrival at Silverlake Academy, must be signed in; and all children being picked up from Silverlake Academy, at any time and under ALL circumstances, **must be** signed out by his or her parent/guardian or designated pickup person.
2. **Pickup:** **All children must be picked up no later than 6:00pm. or a late fee will be charged.** The late fee is \$1 for every minute the parent/guardian or designated pick up person is late, past 6:00pm.
3. **Child Immunization:** Parents/Guardians must provide Silverlake Academy with a copy of your child's immunization record/certificate.
4. **Plan of Evacuation:** If an emergency evacuation must occur, all children will be transported to Erlanger Public Library. Tune to channel 12 for emergency information.
5. **Parental Visitation:** Parents and/or guardians of enrolled/attending children are permitted to view and observe their children at any time while being escorted by a staff member. We only allow observation by parents of enrolled/attending children. Perspective parents can observe by appointment only.
6. **Designated Pickup Persons:** We will only release children to persons designated by parents on the child's registration form. Parents may also provide an additional list. An ID provided by the designated pickup person must be shown to a staff member at the desk before release of the child will be permitted.
7. **Responsibility for Child:** Silverlake Academy will not assume responsibility of any child until his/her actual arrival and sign-in.
8. **Children must bring their lunch in a brown bag/ non-reusable bag. Lunch is not included in your camp tuition. Lunch is available at an additional cost. If you forget lunch, we will supply the lunch menu item for an additional \$3.75. This fee must be paid the same day lunch is provided. "No Charges Allowed."**
9. **Lunch money can be put on a Vitural gift card for children to use daily. A staff member or counselor will let you know when your child's card needs more funds. Please let the counselors know when your child is buying lunch.**
10. **Snack:** Snack is provided to campers who have signed up for Full Day Camp or the 7a-6p program. If you choose to allow your child to purchase a snack from the Better Health Café the spending limit is \$2.00 per day. Children are not permitted to purchase any 20 oz beverages or shakes. Children are not permitted to purchase snacks for others and may purchase one (1) piece of candy or cookie per day. Please refer to page 15 in this parent handbook to allow your child additional snack privileges.
11. **Personal Property:** Silverlake Academy is NOT responsible for lost, stolen or damaged items brought to camp. **Do not bring toys, trading cards, video games, etc.** All personal property must be labeled with child's first and last name.
12. **Lost and Found:** Clothing/items left at camp will be placed in Lost and Found at the close of each camp day. It is the parent's responsibility to check this area daily. All items left at month's end will be given to St. Vincent DePaul.
13. **Change in Personal Information:** Silverlake Academy's administrative personnel **must be notified immediately** when there are any changes in the following, i.e., home telephone, work phone, address, emergency contacts etc.
14. **Parents Authorization:** I hereby grant permission for my child to be transported by Silverlake Academy and contracted providers chosen by them, to and from Silverlake Academy. I also authorize Silverlake Academy to transport my child at any time Silverlake Academy chooses to transport for daily excursions, without notifying parent or guardian. Walking excursions are also permitted in and around the surrounding property/buildings of Silverlake Academy and the city of Erlanger.
15. **Field Trips:** **Should you decide that you do not want your child to attend a scheduled field trip, you must find alternate care for your child during these trips.** You may drop your child off at camp after the children have returned from the trip. Silverlake Academy does not provide alternative care during any scheduled field trips. All scheduled field trips are subject to change. Field trips and other excursions could depart from Silverlake as early as 8:15am (start of camp) and arrive back at Silverlake as late as 4:00pm (end of camp).
16. **Registration and Payment**  
To register, please complete **all forms** needed and pay the down payment. You must supply a credit/debit card as alternate payment upon registration. **When you register, choose the program weeks/days you wish to attend. Payment is required for all chosen program weeks/days.**

**3 Payment Options-** **Absolutely NO credits or refunds are given for absences.** Up to a \$32 fee will be assessed for any returned payments. Accounts that are delinquent may result in suspension or termination from Silverlake Academy without refund. You are responsible to pay for all weeks of camp you have registered for/chosen for your child(ren).

1. **Pay in Full -** Pay in Full by May 1st, 2012 and receive 5% off total camp tuition. You are responsible to pay for all weeks of camp you have registered for/chosen for your child(ren).

2. **Payment Plan with Auto Withdraw -** Pay the down payment (first full week of tuition per child). Fill out the Credit Card Authorization, automatic withdraw sheet. **Your camp tuition will be withdrawn from the credit or debit card of your choice on the Monday of the week registered.** You are responsible to pay for all weeks of camp you have registered for/chosen for your child(ren).

3. **Payment Plan -** Pay the down payment (first full week of tuition per child). Provide credit or debit card information. **Payment is due the Monday prior to the program week you registered. If payment is not received by the due date your credit card will be charged.** You are responsible to pay for all weeks of camp you have registered for/chosen for your child(ren).

## 17. **Discipline Policy** - Definition of a Behavioral Problem:

Any behavior by a child that is viewed or deemed unsafe to the well being of himself/herself, or any other person/child. The improper use of language or gestures directed to staff or other children. Damage or theft of camp property, the property of others, or an overall disrespect to staff or other children. Unwillingness to follow rules of the camp set to ensure the safety and fun of each participant. Discipline policy is based on age and development of child.

**Behavioral Disciplinary Actions**

1. Verbal warning from a counselor
2. Verbal warning from the Program Director with a written notice for parent(s) to be signed
3. Conference with the Youth Programs Director and/or Program Director
4. Suspension or termination from Silverlake Academy without refund
5. Extreme or violent behavior resulting in an injury to another child or staff member may warrant immediate termination from our program without any previous warnings.
6. Silverlake Academy retains the right to dismiss any student without prior written notice or a conference with the director
7. The center will not expel a child based solely on the child's parent making a complaint to the Bureau of Licensing regarding a center's alleged violations of the licensing regulations.

**Bus Rules- In addition to the discipline policies above.**

1. Refrain from eating or drinking on the bus. No food candy or gum is permitted.
2. Keep hands, arms and objects inside the bus at all times.
3. Remain seated until the bus stops for unloading.
4. Use emergency doors for emergencies only.
5. Do not throw objects from the bus or to others on the bus.
6. Do not bring any type of animal on the bus.
7. Keep aisles clear from obstructions at all times.

**18. Policy On Release of Children:**

Each child may be released only to the parent(s) or person(s) authorized by the parent(s) to assume responsibility for the child in an emergency if the parent(s) cannot be reached. If a non-custodial parent has been denied access, or granted limited access, to a child by a court order, the center shall secure documentation to that effect, maintain a copy on file, and comply with the terms of the court order. If the parent(s) or person(s) authorized by the parent(s) fails to pick up a child by 6:00pm, we shall ensure that:

1. The child is supervised at all times.
2. Staff members will attempt to contact the parent(s) or person(s) authorized by the parent(s).
3. An hour or more after closing time, and provided that other arrangements for releasing the child to his/her parent(s) or person(s) authorized by the parent(s) have failed, and the staff member(s) cannot continue to supervise the child at the center, the staff member shall call the Child - At - Risk Hotline at 1-800-792-5200 to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child's parent(s) is able to pick-up the child.
4. If the parent(s) or person(s) authorized by the parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgment of the director and/or staff member, the child would be placed at risk of harm if released to such an individual, the center shall ensure that, the child may not be released to such an impaired individual
5. Staff members attempt to contact the child's other parent or an alternative person(s) authorized by the parent(s); and if the center is unable to make alternative arrangements, a staff member shall call the Child - At - Risk Hotline at 1-800-792-5200 to seek assistance in caring for the child.
6. For school-age childcare programs, no child shall be released from the program unsupervised except upon written instruction from the child's parent(s).

19. **Policy on the Management of Communicable Diseases:** If a child exhibits any of the following symptoms, he/she should not attend school/camp. If such symptoms occur at school/camp, the child will be removed from the classroom/area, and you will be called to pick up your child.

Severe pain or discomfort	Infected untreated skin patches
Acute Diarrhea	Difficult or rapid breathing
Episodes of acute vomiting	Skin rashes lasting longer than 24 hours
Oral temperature of 100.1 degrees Fahrenheit	Swollen joints
Sore Throat or severe coughing	Visibly enlarged lymph nodes
Yellow eyes or jaundice skin	Stiff Neck
Red eyes with discharge.	Blood in urine

Once the child is symptom free for 24 hours, or has a physician's note stating that he/she no longer poses a serious health risk to themselves or others, he/she may return to school. If a child contracts any of the following diseases, please report it to us immediately. The child may not return to school/ camp without a doctor's note stating that the child presents no risk to himself/herself or others.

**Table of Excludable Communicable Diseases**

Respiratory Illness	Hepatitis A*	
Chicken Pox	Salmonella*	
German Measles*	Shigella*	Meningococcal
Homophiles Influenza*	Whooping Cough	Mumps
Measles*	Contract illnesses	Lice (must remove all eggs/ nits before returning to Sil-
Strep Throat	Impetigo	verlake Academy with note
Gastro-intestinal illnesses	Scabies	
Giardia Lamblia*		

20. **Policy on the dispensing of medication:** If your child needs to receive medication while at Silverlake Academy, you will need to fill out a medication form. You will need to state the name of the child receiving the medication, the date(s) they will be receiving the medication, what the medication is for, and the dosage. You will need to make sure that the prescription/ medication is current. If it is a long term prescription, such as an inhaler or Epi Pen, Silverlake Academy will need a note from the doctor stating the name of the medication, the dosage, a picture of the child, and the dates the child will be receiving the medication or upon which circumstances the child should receive the medication. All medicines should be in its original container.

INFORMATION TO PARENTS**A SUMMARY OF OUR PARENTAL INFORMATION, RIGHTS AND RESPONSIBILITIES ARE AS FOLLOWS:**

Parental Input. The licensee should appropriately involve parents of children in care in visiting the program, meeting with the staff and receiving reports of their children's progress. The program must have a procedure for allowing you to give input and make suggestions, but it is up to the program to decide whether or not they will be implemented.

Meeting with parents. In group child care programs, the licensee shall assure that the administrator or his designee meets with the parent(s) prior to admitting a child to the program. The parents shall have an opportunity to visit the program's classrooms at the time of the meeting or prior to the enrollment of the child. In school age programs, the licensee shall provide an opportunity for the parent(s) and child to visit the program and meet the staff before the child's enrollment.

Parent Information. The licensee should provide to the parents upon admission of their child the program's written statement of purpose, including the program philosophy, goals and objectives, and the characteristics of children served; information on the administrative organization of the program, including lines of authority and supervision; the program's behavior management policy; the program's plan for referring parents to appropriate social, mental health, education and medical services for children; the termination and suspension policy; a list of nutritious foods to be sent for snack or meals; the program's policy and procedures for identifying and reporting suspected child abuse or neglect; the procedures for emergency health care and the illness exclusion policy; the program's transportation plan; the procedure for administration of medication, and, upon request, a copy of the complete health care policy; a copy of the fee schedule, and in school age child care, the procedures for on-going parent communication. All of this information may be contained in a "Parent Handbook".

Parent Conferences. The licensee should make staff available for individual conferences with parents at your request.

Parent Communication. At the beginning of each day Silverlake Academy will provide a lesson plan.

Parent Visits. You have the right to visit the center and your child's room at any time while your child is present.

Children's Records. Information contained in a child's record is privileged and confidential. Program staff may not distribute or release information in a child's record to anyone not directly related to implementing the program plan for the child without your written consent. You must be notified if your child's record is subpoenaed.

Access to your child's record. You are entitled to have access to your child's record at reasonable times on request. You must have access to the record within two business days of your request unless you consent to a longer time period. You must be allowed to view your child's entire record, even if it is maintained in more than one location. The center must have procedures governing access to, duplication of, and dissemination of children's record, and must maintain a permanent, written log in each child's record which identifies anyone who has had access to the record or who has received any information from the record. This log is available only to you and the people responsible for maintaining the center's records.

Amending your child's record. You have the right to add information, comments, data, or any other relevant materials to your child's record. You also have the right to request deletion or amendment of any information contained in your child's record. If you believe that adding information is not sufficient to explain, clarify or correct objectionable material in your child's record, you have the right to a conference with the licensee to make your objections known. If you have a conference with the licensee, the licensee must inform you in writing within one week of his decision regarding your objections. If the licensee decides in your favor, he must immediately take the steps necessary to put the decision into effect.

Transfer of records. When your child is no longer in care, the licensee can give your child's record to you, or any other person you identify, upon your written request.

**PROGRAM RESPONSIBILITIES:**Providing Information to the State Licensing Bureau

The program should make available any information requested by the State Licensing Bureau to determine compliance with any licensing regulations governing the program, by providing access to its facilities, records, staff and references.

Reporting abuse or neglect

All center staff are mandated reporters. They are required by law to report suspected abuse and neglect to either the Department of Social Services or to the licensee's program administrator. Anyone who has reasonable cause to believe that an enrolled child has been or is being subject to any form of hitting, corporal punishment, abusive language, ridicule, harsh, humiliating or frightening treatment, or any other kind of child abuse, neglect or exploitation by any adult, whether working at the center or not, is required by State law to report the concern immediately to the State Central Registry and Child Abuse (859) 824-7585. Parents may secure information about child abuse and neglect by contacting The Cabinet for Health and Family Services 275 East Main St. Section 3 E-G Frankfort Kentucky 40621 (859) 246-2301.

Notification of injury

The licensee should notify you immediately of any injury which requires emergency care. The licensee will also notify you, in writing, within 24 hours, if any first aid is administered to your child.

Availability of State Licensing Regulations

The program should maintain a copy of the state licensing regulations on the premises of the center and must make them available to any person upon request. If you have a question about any of the regulation, ask the center to show them to you.

## Silverlake Academy Program Fees

### Early Childhood Summer Camp (3 and potty-trained to 5 years)

Full Day 7:00am-6:00pm (Weekly Payment)

1/2 Day 9:00am-1:00pm (Weekly Payment)

Mon-Fri	Mon/Wed/Fri	Tues/Thurs	Mon-Fri	Mon/Wed/Fri	Tues/Thurs
\$170.00	\$120.00	\$90.00	\$140.00	\$70.00	\$55.00

### School Age Summer Camp (6-12 years)      Teen Camp (12 going into 7th grade—15 years)

Extended Camp 7:00am-6:00pm (Weekly Payment)

Mon-Fri:                      \$170.00

**\$10 sibling discount per week on full week programs.  
Pay in Full before May 1st for 5% discount**

### Meal Plan (Breakfast and Lunch)

Breakfast	\$2.75	Lunch	\$3.75
Both Breakfast and Lunch		\$6.00	

1. Children must bring their lunch in a brown bag/ non-reusable bag. Lunch is not included in your camp tuition. Lunch is available at an additional cost. If you forget lunch, we will supply the lunch menu item for an additional \$3.75. This fee must be paid the same day lunch is provided. "No Charges Allowed."
2. Lunch and snack money can be put on a Silverlake Gift card for children to use daily. A staff member or counselor will let you know when your child's card needs more funds. Give your child's gift card to a camp counselor and let them know when your child is buying lunch.
3. Parents are responsible for telling a counselor if their child is buying breakfast, lunch or a snack from a vendor at Silverlake. Vendors include the Better Health Café, or any vending machines in the facility.
4. Snack is provided to campers who have signed up for Full Day Camp or the 7a-6p program. If you choose to allow your child to purchase a snack from the Better Health Café the spending limit is \$2.00 per day. Children are not permitted to purchase any 20 oz beverages or shakes. Children are not permitted to purchase snacks for others and may purchase one (1) piece of candy or cookie per day. Please refer to page 15 in this parent handbook to allow your child additional snack privileges.

## Summer Camp Closing Dates 2012

On the dates Silverlake Summer Camps will be closed, parents must make alternate arrangements for their child's care.

Tuition is pro-rated for the following weeks.

May 28th	Memorial Day
July 4th	Fourth of July

All prices are subject to change.

## Required Supplies

The supplies pertaining to your child's age group must be provided as needed by the child's parent or legal guardian. PLEASE LABEL EACH SUPPLY ITEM WITH YOUR CHILD'S NAME.

### Early Childhood Summer Camp (3 potty-trained - 5 years)

- (1) Extra set of clothes
- Blanket (full day care only, must take home at the end of every day)
- Small pillow (full day care only, must take home at the end of every day)
- Wear swim suit under clothes on Wednesday, Thursday and Friday
- Bring a towel and pair of underwear in a plastic bag on Wednesday, Thursday and Friday
- Wear clothing that can get dirty
- Wear gym shoes that are comfortable with socks
- Belongings should be brought in a backpack or bag labeled with their name and phone number
- Pack a lunch and snacks with your child's name on it, or money in an envelope with your child's name for the daily lunch. Breakfast, lunch and snack money may also be put on Silverlake Gift card.
- Parents are responsible for telling a counselor if their child is buying breakfast, lunch or a snack from a vendor at Silverlake. Vendors include the Better Health Café, or any vending machines in the facility.

### School Age Summer Camp (6-12 years) & Teen Camp (12 (going into 7th grade- 15yrs)

- Bring a swim suit and towel everyday
- Wear clothing that can get dirty
- Wear gym shoes that are comfortable with socks
- Belongings should be brought in a backpack or bag labeled with their name and phone number
- Bring a water bottle, with your child's name on it
- Pack a brown bag lunch and snacks with your child's name on it, or money in an envelope with your child's name or on account for the daily lunch. Breakfast, lunch and snack money may also be put on Silverlake Gift card.
- Parents are responsible for telling a counselor if their child is buying breakfast, lunch or a snack from a vendor at Silverlake. Vendors include the Better Health Café, or any vending machines in the facility.
- Please do not pack your child's lunch in a reusable lunch bag or cooler
- Please refer to the calendar, for fieldtrip and visitor dates.

Example Schedule  
School Age Summer Camp

7:00a-9:00a	Drop off in FunNastics, free play, breakfast at 8:30am
9:00a-9:30a	Warm-up and stretching
9:30a-10:15a	Outside Park
10:15a-11:00a	Library
11:00a-11:45a	FunNastics
11:45a-12:30p	Lunch
12:30p-1:15p	Art/Craft
1:15p-2:00p	Kid's Quest
2:00p-2:45p	Swimming
2:45p-3:30p	Pick-up in FunNastic (3:00 campers)s or snack w/ sit down games
3:30p-4:15p	Sports Development Class
4:15p-5:00p	FunNastics
5:00p-6:00p	Sit down games, pick up in basketball gym

Example Schedule  
Early Childhood Program

7:00a-9:30a	Drop off in Kid's Club, breakfast at 8:15am
9:30a-10:30a	FunNastics
10:30a-11:30a	Magician, Mad Science or other visitor
11:30a-12:00p	Art
12:00p-12:30p	Lunch
12:30p-1:00p	Sports development Class (basketball)
1:00p	Pick up for half day students in classroom
1:00p-3:15p	Nap or quiet time
3:15p-3:45p	Snack
3:45p-4:00p	Kid's Quest
4:30p-5:15p	Games in gym
5:15-pickup	Small group games, classroom activities

Example Schedule  
Teen Camp

7:00a-8:00a	Drop off in FunNastics, free play
8:00a-9:00a	Assist with school age and early childhood camp check in
9:00a-9:15a	Lead stretches with camp counselors for school age camp
9:15a-9:30a	Assist camp counselors with setting up activities for the day
9:30a-10:30a	FunNastics Time
10:30a-11:30a	Work Preparation Skills
11:30a-12:15p	Lunch
12:15p-2:00p	Water Park
2:00p-3:00p	Work Preparation Skills
3:00p-3:45p	Kids Quest
3:45p-4:15p	Snack
4:15p-6:00p	Assist with check out

Silverlake Summer CampMENU 2012

May 21st—June 29th

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Lunch	Grilled Cheese Applesauce Green Beans Milk	Hot Dog Grapes Sweet Potato Fries Milk	Chicken nuggets Apple Slices Carrots & Dip Milk	Turkey Sandwich Banana Corn Milk	Pizza Fruit cup Carrots & Dip Milk
Afternoon Snack	Gold fish Juice	Pretzels Juice	Popcorn Juice	Animal Crackers Juice	Graham Crackers Juice

July 2nd—July 27th

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Lunch	Pizza Fruit cup Carrots & Dip Milk	Grilled Cheese Applesauce Green Beans Milk	Hot Dog Grapes Sweet Potato Fries Milk	Chicken nuggets Apple Slices Carrots & Dip Milk	Turkey Sandwich Banana Corn Milk
Afternoon Snack	Animal Crackers Juice	Graham Crackers Juice	Pretzels Juice	PopCorn Juice	Gold fish Juice

July 30th— August 17th

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Lunch	Turkey Sandwich Banana Corn Milk	Pizza Fruit cup Carrots & Dip Milk	Grilled Cheese Applesauce Green Beans Milk	Hot Dog Grapes Sweet Potato Fries Milk	Chicken nuggets Apple Slices Carrots & Dip Milk
Afternoon Snack	PopCorn Juice	Gold fish Juice	Animal Crackers Juice	Graham Crackers Juice	Pretzels juice

**SCHOOL AGE CAMP ONLY  
6— 12 YEARS OLD**

<b>DATE</b>	<b>PLACE</b>	<b>TIME</b>	<b>GROUP</b>	<b>What to Bring</b>
<b>May 31st, 2012</b>	Big Bone Lick State Park	9:30a—1:00p	All of school age	Sunscreen & bug spray (before you come to camp), a brown bagged lunch & tennis shoes
<b>June 5th, 2012</b>	President's Park	9:30a—12:30p	All of school age	Sunscreen & bug spray (before you come to camp), a brown bagged lunch & tennis shoes
<b>June 6th, 2012</b>	Great American Ball Park	11:00a—4:00p	All of school age	Sunscreen (before you come to camp), brown bagged lunch or \$ to buy lunch or souvenir.—Shirt will be provided by camp to wear to the game.
<b>June 11th, 2012</b>	Pizza Hut	11:45a—12:45p	Blue Group	N/A
<b>June 13th, 2012</b>	World of Golf	9:30a—12:15p	6—8 years old	Sunscreen (before you come to camp) \$ if you would like to by a souvenir.
<b>June 14th, 2012</b>	World of Golf	9:30a— 12:15p	9—12 years old	Sunscreen (before you come to camp) \$ if you would like to by a souvenir.
<b>June 18th, 2012</b>	Pizza Hut	11:45a—12:45p	Orange Group	N/A
<b>June 19th, 2012</b>	Boone Co. Arboretum	9:30a—1:00p	6—8 years old	Sunscreen & bug spray (before you come to camp), a brown bagged lunch & tennis shoes
<b>June 20th, 2012</b>	Boone Co. Arboretum	9:30a—1:00p	9—12 years old	Sunscreen & bug spray (before you come to camp), a brown bagged lunch & tennis shoes
<b>June 25th, 2012</b>	Pizza Hut	11:45a—12:45p	Black Group	N/A
<b>June 26th, 2012</b>	Kinman Farm	TBA	All of school Age	Sunscreen & bug spray (before you come to camp), a brown bagged lunch & tennis shoes
<b>June 27th, 2012</b>	Cincinnati Art Museum & Eden Park	9:30a—12:30p	6—8 years old	Sunscreen (before you come to camp) \$ if you would like to by a souvenir.
<b>June 28th, 2012</b>	Cincinnati Art Museum & Eden Park	9:30a—12:30p	9 & up	Sunscreen (before you come to camp) \$ if you would like to by a souvenir.
<b>July 2nd, 2012</b>	Pizza Hut	11:45a—12:45p	Red Group	N/A
<b>July 3rd, 2012</b>	Cincinnati Fire Museum		6—8 years old	Sunscreen (before you come to camp) \$ if you would like to by a souvenir.
<b>July 5th, 2012</b>	Cincinnati Fire Museum		9 & up	Sunscreen (before you come to camp) \$ if you would like to by a souvenir.
<b>July 6th, 2012</b>	Kentucky Civil War Museum		Orange & Black Group	
<b>July 9th, 2012</b>	Pizza Hut	11:45a—12:45p	Purple Group	
<b>July 11th, 2012</b>	Lazer Kraze	9:30a—1:00p	All of School Age	Brown bagged lunch, or money to buy lunch or arcade games

**SCHOOL AGE CAMP  
6—12 YEARS OLD**

<b>DATE</b>	<b>PLACE</b>	<b>TIME</b>	<b>GROUP</b>	<b>What to Bring</b>
<b>July 12th, 2012</b>	Toyota Plant	8:30a—4:30p	9 & up	\$ to buy souvenir or lunch
<b>July 16th, 2012</b>	Pizza Hut	11:45a—12:45p	Green Group	
<b>July 17th, 2012</b>	AMC movie theatre	TBA	6—8 years old	Sunscreen before you come to camp, \$ to buy a snack
<b>July 19th, 2012</b>	AMC movie theatre	TBA	9 & up	Sunscreen before you come to camp, \$ to buy a snack
<b>July 20th, 2012</b>	Kentucky Civil War Museum		Red & Purple Group	
<b>July 24th, 2012</b>	Cincinnati Museum & Ominmax	9:15a—1:00p	6—8 years old	Sunscreen before you come to camp, brown bagged lunch or \$ to buy souvenir or lunch
<b>July 25th, 2012</b>	Fun Dome	12:30p—3:30p	9 & up	Sunscreen before you come to camp, \$ to buy souvenir
<b>July 26th, 2012</b>	Cincinnati Museum & Ominmax	9:15a—1:00p	9 & up	Sunscreen before you come to camp, brown bagged lunch or \$ to buy souvenir or lunch
<b>July 31st, 2012</b>	Winton Woods	TBA	6—8 years old	Sunscreen before you come to camp, brown bagged lunch
<b>August 1st</b>	Highfield Discovery Gardens	10a—2p	Green & Blue Group	Sunscreen before you come to camp, brown bagged lunch
<b>August 2nd, 2012</b>	Winton Woods	TBA	9 & up	Sunscreen before you come to camp, brown bagged lunch
<b>August 7th, 2012</b>	Northern Kentucky Ice Skating Rink	10:00a—12:00p	All of School Age	WARM CLOTHES or \$ to buy souvenir or lunch

**TEEN SUMMER CAMP ONLY  
12—15 YRS OLD**

<b>DATE</b>	<b>PLACE</b>	<b>TIME</b>	<b>GROUP</b>	<b>What to Bring</b>
<b>June 6th, 2012</b>	Cincinnati Great American Ball Park	10:30a—4:00p	All of teens	Sunscreen (before you come to camp), brown bagged lunch or \$ to buy lunch or souvenir.—Shirt will be provided by camp to wear to the game.
<b>June 12th, 2012</b>	Potter's Ranch	9:00a—1:00p	All of teens	
<b>June 21st, 2012</b>	Rock Quest	10:00a—2:00p	All of teens	
<b>June 26th, 2012</b>	Smale Riverfront Park	11:00a—1:00p	All of teens	
<b>July 10th, 2012</b>	Toyota Plant	8:30a—4:30p	All of teens	
<b>July 19th, 2012</b>	Kings Island	9:30a—4:00p	All of teens	
<b>July 25th, 2012</b>	Movie & Lunch on the Levee	9:30a—2:00p	All of teens	
<b>August 1st, 2012</b>	Cooking at the Loft	11:00a—2:00p	All of teens	



## Silverlake Academy 2012 Credit Card Authorization Form

Child's Name:

### Automatic Credit Card Withdraw Cardholder Information Form

First and Last Name	
Mailing Address	
City, State, Zip	
Phone Number	
Card Type	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> Amex
Credit Card Number	
Expiration Date	
Name as it appears on card	
Security Code (3 digit code on back of Visa, MC, or Disc) (4 digit code on front of Amex)	
Today's Date	
Cardholder's Signature	I authorize Silverlake Academy to charge payments to my credit card.

Auto pay credit card withdraw

This option automatically charges a credit card on file with Silverlake Academy. Payment is applied toward 1 week of your child's program tuition. Your credit card will automatically be charged on the Monday of the program week you are registered. Up to a \$32.00 fee will be assessed for a credit/debit card draft as a result of insufficient funds, account closure or similar circumstance.



Dear Parent or Guardian:

As a participant in The Silverlake "The Family Place" 2012 Summer Camp Program, your child will be involved in activities that require transportation to a location away from Silverlake Family Recreation Center.

**Date:** May 21st 2012—August 17th 2012

**Destinations** (not in any specific order):

**FUN DOME**

7864 COMMERCE DR, FLORENCE, KY 41042

Phone: (859) 282-9900

**BOONE COUNTY ARBORTUEM**

9190 CAMP ERNST ROAD, UNION KENTUCKY 41091

Phone: (859) 384-4999

**CINCINNATI ART MUSEUM**

953 EDEN PARK DR. CINCINNATI OH 45202

Phone: (513) 639-2342

**SUPER BOWL ERLANGER**

510 COMMONWEALTH AVE ERLANGER KY 41018

Phone: (859) 727-2000

**CINCINNATI OBSERVATORY**

3489 OBSERVATORY PLACE CINCINNATI, OHIO 45208

PHONE: (513) 321-5186

**LAZER KRAZE**

1335 DONALDSON ROAD ERLANGER, KENTUCKY 41018

PHONE: (859) 371-5729

**AMC MOVIE THEATRE NEWPORT ON THE LEVEE**

1 LEVEE WAY, NEWPORT KY 41071

Phone: (859) 261-6795

**NORTHERN KENTUCKY ICE CENTER**

2638 ANDERSON RD., CRESCENT SPRINGS, KY. 41017

Phone: (859) 344-1981

**WORLD OF GULF**

7400 WOODSPOINT DRIVE, FLORENCE, KY 41042-1545

Phone: (859) 371-8255

**GREAT AMERICAN BALLPARK**

100 MAIN ST. CINCINNATI OH 45202

Phone: (513) 765-7000

**CINCINNATI CHILDREN'S MUSEUM & OMINMAX**

1301 WESTERN AVENUE, CINCINNATI, OH 45203

Phone: (513)287-7000

**Time of Departures:** 9:00am-2:30pm

**Time of Return:** 10:00am-3:00pm

**Method of Transportation:** International 3800 Bus, Chevrolet Cut Mini Bus and Limousine Associates Vehicles

**Designated Supervisors:** Silverlake, The Family Place CDL drivers and Limousine Associates Drivers

If you would like your child to participate in these activities please complete, sign and return the following statement of consent, release of liability and permission for medical treatment.

Copy and return original to Silverlake "The Family Place" upon registration and payment of Summer Camp.

**PARENT'S PERMISSION AND INDEMNITY**

I/we hereby request that my/our child \_\_\_\_\_ be permitted to participate. I/we understand that this activity will take place away from Silverlake Family Recreation Center's grounds and that my/our will be under the supervision of Silverlake Family Recreation Center personnel on the dates specified. I/we release and agree to indemnify Silverlake Family Recreation Center and its representatives from liability for any accident in which my/our child may be involved or any injury to my/our child which may occur in connection with these activities. I/we consent to the conditions for participation in these activities including the method of transportation.

I/we authorize the above named designated supervisors to seek necessary medical treatment by a duly-licensed doctor or hospital for my/our child, except that surgery shall require the opinion of at least two doctors. I/we agree to assume any and all medical costs incurred.

I/we agree to assume all transportation costs should it be necessary for my/our child to return home for medical, disciplinary or other reasons.

I/we recognize that I/we remain fully responsible for any legal liability resulting from personal action by my/our child.

Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

